Reviews of Graduate Level Courses
Graduate Faculty Senate - University of Missouri

**Course Approved from School or College**

**Course Under Review by Grad Faculty Senate Academic Affairs Committee (GFS-AAC)**

**GFS-AAC Chair**

**GFS President**

**Associate Vice Chancellor for Graduate Studies**

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**School/College should verify that proposal conforms to GFS rules for graduate-level courses. Common problems/issues include:**
- Grading scale includes a “D.”
- Courses cross-listed 4000/7000: please explain additional coursework for 7000-level.
- Lack of information on how course compares to existing offerings at MU.

**GFS-AAC Will Look For:**
- Appropriateness of title and content from the department/program
- Issues of duplicate coursework from other departments/programs

**Issues here could delay the approval of your course. The GFS-AAC Chair will be contacting the department or program if there are not enough affirmative votes from the GFS-AAC.**

**The GFS-AAC Chair reviews votes and comments from the GFS-AAC.**

**The GFS President will approve courses after they have been voted upon by the entire senate.**

**Courses at this stage in the CIM system have the minimum number of affirmative votes from the GFS-AAC. The GFS-AAC Chair is reviewing comments that may be pertinent to the whole committee. The Chair may need to either confer with the department or program or roll the course proposal back to the department or program.**

**Courses at this stage in the CIM system will be voted on at the next regularly scheduled GFS meeting. Barring any issues from the floor, the course will move forward to the final step of the process shortly after the meeting.**

**Courses at this stage in the CIM system see little issue in terms of progress. The Associate Vice Chancellor reserves the right to roll back a course based upon any of the issues introduced thus far or for issues GFS had not yet consider.**

**GFS may roll course back to the department or program at any level for lack of compliance.**

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