The meeting was called to order by President Lee Wilkins at 3:00 p.m. in S204 Memorial Union.

Senators and administrative representatives attending: Lee Wilkins, Ian Aberbach, Teresa Cooney, Sanda Erdelez, Gail Fitzgerald, Judith Goodman, Andrew Hoberek, Glenn Leshner, Anthony Lupo, Ken Shaw, Alan Strathman, Michael Urban, Brenda Peculis (substituting for Steve Van Doren), Kate Hertweck (Graduate Student Association), Jana Moore, Sheryl Tucker, and Ruth Erwin (Graduate School).

Senators and administrative representatives absent: Naz Islam, Jan Segert, and Pam Benoit.

A motion and second were made to approve the minutes of October 28, 2008. The minutes were approved.

**Graduate School Report**

**NRC Update**

Dr. Tucker provided an update on the NRC. She indicated that the statistical methodology guide was due to be out in mid December and the report in February. At the Council of Graduate Schools meeting the Deans learned that the reports would be released to universities 72 hours prior to the media release. Dr. Tucker indicated that Dr. Benoit is the only graduate dean working on the media plan. Dr. Tucker indicated that the methodology had been redone again and the results now are more aligned with the 1994 data.

**Commencement List**

Dr. Tucker presented the tentative graduation list for December 19, 2008. The list includes 479 students receiving masters degrees, 16 Educational Specialist degrees, 176 doctoral degrees, 24 students receiving a certificates and 7 students receiving a graduate minor. A motion and second were made to approve the tentative list with the Graduate School having the right to revise the list as completion of degree requirements are certified. The motion was approved.

**Classroom and Course Issues**

Dr. Tucker indicated that the Registrar has discovered that 4000/8000 and 3000/9000 courses are being taught together. The Registrar is looking into this matter and letting departments know that only 4000/7000 courses are allowed to be cross-leveled. TBA in the classroom is one way departments are doing this. Dr. Tucker wanted the Senate to know that this may come back to the GFS as a plead from one department on a crossleveled 4000/8000 course.
Graduate School Commencement Logistics

Ms. Moore provided a handout on the Graduate School Commencement staffing needs. She indicated that the hooding ceremony previously had taken 2 ½ - 3 hours. A request was made to find ways to reducing the timeframe for the ceremony. One of the ways was to eliminate the addresses by the Graduate Faculty Senate and student organizations. It was originally thought that the masters and educational specialist portion of the ceremony was the longest portion of the event. It was determined that the Hooding Ceremony was actually the longest. One of the ways to reduce the amount of time for the Hooding Ceremony was to have all the doctoral candidates hooded at their seats. Ms. Moore’s handout provided the GFS with several options for the ceremony and how many Graduate School staff would need to remain for the entire event.

Graduate Student Association

Ms. Hertweck indicated that the call for papers for the Interdisciplinary Conference that would be held April 11 in the Memorial Union had went out.

New Business

Certificate Reviews

Dr. Leshner indicated that an email was sent to the GFS related to nine certificates proposed by the School of Nursing. He indicated that he thought the concerns raised by the Senators on blackboard had been resolved. A motion and second were made to approve the following certificates from the School of Nursing: Mental Health Nurse Practitioner (MHNP), Family Nurse Practitioner (FNP), Pediatric Clinical Nurse Specialist (PCNS), Psychiatric/Mental Health Clinical Nurse Specialist (PMHCNS), Pediatric Nurse Practitioner (PNP), Family Mental Health Nurse Practitioner (FMHNP), Child/Adolescent Psych & Mental Health Clinical Nurse Specialist (C/APMHCNS), Adult Health Clinical Nurse Specialist (AHCNS), and Maternal Child Clinical Nurse Specialist (MCNCNS). The motion was approved.

Course Proposals

Dr. Leshner indicated the Academic Affairs Committee had reviewed 17 course proposals. One course proposals had been removed from consideration when it was determine the department already had the course approved under a different course number. A motion and second were made to approve 14 of the courses. The motion was approved. Two of the courses needed to be sent back to the appropriate departments requesting clarification before they could be approved. They will be included in the next batch of curriculum proposals to be reviewed after January 10. Dr. Tucker asked the Senators to assist in the curriculum review for the January 10 deadline.
By-Law Revisions

Dr. Tucker indicated that she had gone through the By-Laws and indicated when inconsistencies she found.

Student Appeals

A request was made for five Senators to assist with two upcoming student appeals that had to be resolved prior to the beginning of the Winter Semester.

The meeting adjourned at 4:40 p.m.

Submitted by,

Ruth Erwin  Sheryl Tucker
Graduate School  Graduate School