Minutes of the Graduate Faculty Senate
April 23, 2013

The meeting was called to order by President Sanda Erdelez at 3:30 pm in N203 Memorial Union.

Senators and administrative representatives attending: Doug Bowles, Sam Cohen, James Endersby, Sanda Erdelez, Jeni Hart, Sanjeev Khanna, Tracy Kitchel, Charles Nilon, Earnest Perry, Carol Snively, Marty Townsend, Peter Vallentyne, Matthew Cook (Graduate Student Association), George Justice, Mannie Liscum, Ashley Siebenaler, and Ruth Erwin (Graduate School), John Gahl, Robin Harris and Amy Vogelsmeier, Robert Shay, Kathryn Chval and Lori Wilcox (visitors).

Senators and administrative representatives absent: Ton Stam, John Wigger, and Lisa Zanetti.

A motion and second were made to approve the minutes of the March 19. The motion to approve the amended minutes was unanimously approved.

Dr. Erdelez presented the agenda for the meeting and it was accepted.

**Graduate School Report**

Dr. Justice announced that the Graduate School had concluded a successful Graduate Education Week. He indicated that this year’s Adventures in Education had between 600-700 children attending the event. He said that Robin Walker in the Graduate School had overseen the event for the past several years and has received a Mizzou Adventure grant for next year’s event and it will have an interdisciplinary approach for the event. He stated that the Graduate School is charging toward Commencement which will be held Saturday, May 18 at 7:30 pm. Dr. Justice indicated that he put together the program for the recent Midwest Association of Graduate Schools meeting and that Terrence Grus from the Graduate School was one of the presenters at the meeting. He also indicated that he recently attended the Great Plains Idea meeting. Great Plains is made up of mostly Human Environmental Sciences and Agricultural classes. He indicated that the University of Georgia and North Carolina State University were putting up barriers for their students’ participation in taking classes through the Program through SAGS (?). The Graduate Deans on each of the participating Great Plains Programs campuses will be the repository for vitas for faculty teaching Great Plains courses. The University of Kansas will forward information to SAGS to let them know that the faculties are qualified to teach the courses. This will provide everyone with a better sense of who is teaching the courses. Dr. Justice announced that Dr. Kitchel was honored for the Great Plains Faculty Excellence Award at the Great Plains meeting.

**Graduate Student Association**

Mr. Cook announced that the GSA Awards Banquet would be held on Thursday, April 25 honoring their student awardees. Mr. Cook invited the Senators to the GSA spring picnic would be on May 7 at the Gordon Shelter House at Stephens Lake. The picnic is to be a fundraiser for the Tiger Pantry with all canned food being donated to them.
Standing Committees

Awards Committee

Dr. Vallentyne indicated that his Committee had completed their tasks for the year.

Academic Affairs Committee

Dr. Snively said that her Committee had reviewed five courses with one approved, one needing modification and three not approved. On the DNP proposal the Committee felt it had much merit but still some concerns. The Committee was concerned with not seeing the new courses and felt there was overlapping with other programs. On the Engineering graduate certificate again they felt it had merit but had questions on the course proposals. A question was raised on whether certificates needed to include 8000 level courses. 8000 level courses are not required for certificate approval. This resulted in a question related to the bylaws and if this was included in them. Dr. Erdelez indicated that she would volunteer her memory of this past year and what needed to be reviewed on the bylaws for future revisions. Dr. Justice stated that when Sheryl Tucker was in the Graduate School she had noted that the bylaws needed to be reviewed and possibly revised but that task was not undertaken before she left.

University of Missouri Graduate Faculty Senate
Academic Affairs Committee Report- April 2013

Committee Members:
Dr. Samuel S. Cohen, Dr. James W. Endersby, Dr. Jeni Hart, Dr. Sanjeev Khanna, Dr. Earnest L. Perry
Dr. Carol A. Snively (Chair), and Dr. John H. Wigger, and Dr. Lisa A. Zanetti

Report:
A. Course Proposal Review:
The Academic Affairs Committee (AAC) reviewed five new course proposals submitted this month. The AAC approved one (1) of these courses: Architectural Studies 7325. The four other courses are approved pending resolution of the issues noted in the table below.

In addition, the committee reviewed the following revised courses and approved them: ISTL 7371, ISTL 7372, and ISTL 7373. The original concern was that the course content was not graduate level because no theory or research was included in the course. All three courses were revised to require students to locate, read, and summarize three research-based articles that pertain to online learning that utilizes the various learning management system. The committee believes this assignment is adequate for a one credit graduate course.

<table>
<thead>
<tr>
<th>Department</th>
<th>Course #</th>
<th>Title</th>
<th>Credit Hrs</th>
</tr>
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<tbody>
<tr>
<td>Graduate School</td>
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<tr>
<td>1. Public Health</td>
<td>8300</td>
<td>Health Care in the United States</td>
<td>3</td>
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Problems with course # & cross-listing: From Registrar: Health Sciences/Health Professions already offers a course with the same title and description. If this course is not the same as the Health Sc/Professions 4300/7300, the registrar recommends a different title.
and description. If it is cross-listed with Health Science/Professions 4300/7300, then the course should be listed as a 7000 level course as you cannot cross-level a 4000 level course with a 8000 level course. Also, it is indicated that the course is to be cross-listed with Public Affairs 8172. The title and description on this course is different. Wouldn’t it be better if the titles and descriptions are similar? From AA Comm- There is also a problem if PA lists it as an 8000 level course but Public health lists it as a 4000/7000 level course. These can't then be cross-listed. Under “Grade Booster” option the syllabus says that papers will be due on November 30, 2007. A few lines down it refers to a website for the School of Health Professions Mbook. Are the public health and public affairs students really required to follow the attendance policies by the School of Health Professions?

### Human Environmental Sciences

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<tr>
<th>Course</th>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. Architectural Studies</td>
<td>8650</td>
<td>Theories in Architectural &amp; Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>4. Nutrition &amp; Exercise Physiology</td>
<td>8095</td>
<td>Internship in Exercise Physiology</td>
<td>3</td>
</tr>
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**Approved by AA Committee & Registrar**

From Registrar: On the component, they have only listed Discussion. Courses cannot be discussion only, the department will need to have the course listed as a different component.

From AA Comm: The mechanism for determining what business or experience may count as an internship is not clear. It states only that the internship will take place in “professionally supervised settings” Who will decide what constitutes a suitable professional setting? What, if any, role the MU supervisor plays during the internship. How does this person monitor the student’s progress?. Needs grading scale

From Registrar: Needs grading scale

### Journalism

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<th>Course</th>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>5. Journalism</td>
<td>7212</td>
<td>Sports &amp; Entertainment Promotion</td>
<td>3</td>
</tr>
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From the AA Comm: The extra “Graduate Student Project” discussed in length on page 11 of the syllabus is not clearly defined. It might be a literature review but it might not. It is acceptable to give the student some flexibility and creativity with the project but some parameters must be established so that there is some consistency between graduate student work. Please provide additional information about the assignment which distinguishes undergrad from grad credit.

### B. Program Emphasis Proposal:

The Committee reviewed a proposal from the School of Nursing to add emphasis areas to the DNP (Doctorate of Nursing Practice with emphasis in Nursing Leadership and Innovations in Health Care). The Academic Affairs Committee expressed concern that three (3) new courses were mentioned in the proposal but the syllabi were not approved or provided to the committee for review and approval, e.g.
"Leadership, Innovation and Entrepreneurship", "Organizational Analysis and Human Resource Management" and "Application and Innovation in Informatics". The courses would need to be approved prior to the approval of the Graduate Certificate. Also, some of the course content appears to be very similar to ELPA’s Doctorate of Education in Education Leadership. While it does not appear duplicative, the committee wondered if the School of Nursing be interested in offering some ELPA courses as electives for this emphasis area, e.g. 9446, The Professoriate; 9448, College Teaching.

C. Graduate Certificate Proposal:
The Committee reviewed a proposal from the College of Engineering for a Graduate Certificate in “Energy Efficiency”. We agree that there is need for the certificate. The committee only had concerns about the new course proposals included with the certificate. The concerns are listed below. The courses would need to be approved prior to the approval of the Graduate Certificate.

- 7325 does not have any specifics about the nature of the assignments. Is it a test or a paper? Please clarify what it is and what sort of depth is required to warrant a graduate level designation.
- It is not clear whether MAE 7001 “Lighting Technology” is a cross-leveled course or not. The cross-leveled box is not checked on the form and 4001/7001 is crossed out on the form with 7001 written over it. But, 4001/7001 is included in the course title on the syllabus and the syllabus still contains vague language about the additional assignments graduate students will be required to complete. “Graduate students only will be assigned work relating to more detailed analysis of lighting applications in large complexes.” The distinction between undergraduate and graduate course assignments needs better articulation prior to course approval. Also, 100 points are designated for “assignments”—what are those? Is it homework? No course outline/weekly topics list was provided.
- For CEE 7001, the syllabus states that it could be repeated 2 times. Why would that be necessary? For that same course, what is the nature of the paper—how long? Original research? It says it is cross-listed with MAE 7001, yet the course title, description and syllabus are different from CEE 7001 and MAE 7001 does not list CEE 7001 as a cross listed course.

The committee also had a general question about graduate certificate programs. Are there any requirements that 8000 level courses be included in a graduate certificate?

Submitted by:
Carol A. Snively MA, MSW, PhD
Chair, GFS Academic Affairs Committee

**GFS 2013/14 Election of New Senators and GFS Officers**

Dr. Khanna indicated that Dr. Janine Stichter from the Special Education will be the new College of Education representative replacing Dr. Erdelez. He indicated that the elections for the College of Engineering, Arts & Science and Directors of Graduate Studies representatives were still in process.

The next item of business that Dr. Khanna oversaw was the election of GFS officers for the 2013-14 academic year.

The following were nominated/volunteered and were approved by the body.

- President: Tracy Kitchel
- Vice President: Martha Townsend
- Member at Large: Earnest Perry
- Academic Affairs Committee Chair: Charles Nilon
New Business

College of Engineering Revised Proposal for New Emphasis Areas in Nuclear Engineering

Dr. Erdelez indicated that Dr. Gahl was available to answer questions that the Senate may have related to the proposal. Dr. Vallentyne gave the Senate background information from the general faculty meeting he attended. Dr. Justice indicated the Nuclear Engineering Program was put together using the model that was used to establish the Master of Public Health and the MU Informatics Institute. Dr. Khanna provided background on how the faculty was chosen for the Nuclear Engineering. He indicated that seven or eight of the new core faculty have either Masters or PhD in Nuclear Engineering and that he did not think the Program had an inappropriate committee set up. Dr. Gahl joined the group and discussed the process the proposal went through to get approval. It was approved by the core faculty of NEP, taken to the Course and Curriculum Committee of the College of Engineering for approval and then forwarded to the GFS. Dr. Gahl indicated that there were three ways students can obtain the new emphasis areas. He indicated that the new emphasis areas share common courses. A question was raised if these three emphasis areas shared common courses with the current Nuclear Engineering emphasis areas. Some felt that all the emphasis areas should share some common courses. It was noted that the existing curriculum was not altered and courses are crosslisted between departments. A question was raised if the Nuclear Science and Engineering Institute faculty participated in the creation of the new emphasis and it was indicated that they were involved in all communications but did not attend meeting and abstained from voting on the new emphasis areas. Dr. Justice noted that Chancellor Deaton had prepared a letter dated January 30 indicating that NSEI faculty controlled the courses for five years. A motion and second were made to approve the new emphasis areas in Nuclear Engineering. The emphasis areas are: Materials Emphasis, Environmental and Regulatory Compliance Emphasis, and Thermal Hydraulics Emphasis. The motion was approved.

College of Engineering Energy Efficiency Graduate Certificate

Dr. Khanna gave an update on the concerns raised by the Academic Affairs Committee. He indicated that the three courses were corrected. A motion and second were made to approve the Energy Efficiency Graduate Certificate with changes made to the proposal that were recommended by the Senate with regard to courses. The motion was approved.

New Business

School of Nursing Proposal for New Emphasis Area in Nursing Leadership and Innovations in Health Care

Drs. Robin Harris and Amy Vogelsmeier joined the group and addressed the questions raised by the Academic Affairs Committee regarding the courses. They indicated that with regard to the four specialty courses, one currently existed and three are currently being developed and that by December they will have the syllabi for the three new courses. The Senators had some
concerns that the titles of the new courses were similar to courses other departments currently are using. They suggested that Drs. Harris and Vogelsmeier contact other departments with regard to possible elective options those departments may have that the students in this emphasis area may want to take. Dr. Hart suggested that ELPA may have a course Nursing students may want to take. A motion and second were made to approve the School of Nursing emphasis area in Nursing Leadership and Innovations in Health Care with changes being made in the new proposed course titles making their more specific to Nursing. The motion was approved.

**Process of changing graduate concentration and focus areas in “emphasis areas”**

Drs. Robert Shay, Kathryn Chval, and Lori Wilcox joined the meeting to discuss emphasis area changes that were going to need approval by the GFS. The College of Education representatives indicated that they had approximately 44 changes that were going to need to be made. Currently focus areas for their programs were not included on the transcripts and by changing to emphasis areas they will be able to include the emphasis areas on a student’s transcript. They indicated with some of their courses were going online their processes should improve. Discussion followed on how the GFS wanted to handle the number of changes proposed since procedures are not currently in place on handling the number of changes proposed. Dr. Shay indicated that the School of Music had the same problem with regard to the MA degree because it cannot currently show the emphasis the student is pursuing. He indicated that Music had approximately 7-8 emphasis areas that they would like to show on transcripts. It was decided that each group would do one proposal and include all the emphasis areas proposed in one document. Dr. Nilon offered to review the documents and give guidance since the School of Natural Resources went through a similar process last year.

**University of Missouri and University of Missouri collaboration in advanced education**

Dr. Justice introduced a proposal for collaboration between KU and MU in the area of advanced education. Dr. Justice indicated that Chancellor Deaton and Deans of MU campus were enthusiastic about the collaboration. Dr. Justice indicated that the new Interim Dean of the Graduate School will work with the KU Graduate Dean on the details of the collaboration. A motion and second were made to support the initiative. The motion was approved. Dr. Bowles will send an edited revision on the proposal.

**GFS and Provost Staff Retreat**

Dr. Erdelez announced that the Graduate Faculty Senate retreat with the Provost Staff will be held on Thursday, May 9. She polled the group to see what time frame worked best for the group. Morning seemed to be the preferred time.

**Other Business**

**Faculty Marshall for the May Graduate School Commencement Ceremony**
A request was made for a volunteer to serve as Faculty Marshall for the Graduate School Commencement Ceremony on Saturday, May 18 at 7:30 pm. Dr. Khanna volunteered to serve as Faculty Marshall.

Senate Appreciations

Since this was Dr. Justice’s last meeting with Senate prior to his move to Arizona State University Dr. Erdelez presented him with a card from the group wishing him goodbye and best wishes. Dr. Kitchel thanked Dr. Erdelez and the other 2012-13 officers for the work they had done for the Senate this year.

The meeting adjourned at 5:15 pm and everyone was invited to attend an end of the year event at the Heidelberg.

Submitted by,

Ruth Erwin
Graduate School