Minutes of the Graduate Faculty Senate
November 27, 2012

The meeting was called to order by President Sanda Erdelez at 3:30 pm in S204 Memorial Union.

Senators and administrative representatives attending: Doug Bowles, Sam Cohen, James Enderby, Sanda Erdelez, Jeni Hart, Sanjeev Khanna, Tracy Kitchel, Charles Nilon, Earnest Perry, Carol Snively, Ton Stam, Marty Townsend, Peter Vallentyne, Erica Thieman (Graduate Student Association), George Justice, Mannie Liscum, Ashley Siebenaler, Terrence Grus, and Ruth Erwin (Graduate School) and Mark Prelas, Tushar Ghosh, John Gahl and Jerry Parker (visitors).

Senators and administrative representatives absent: John Wigger and Lisa Zanetti.

A motion and second were made to approve the minutes of the October 16, 2012 meeting. The motion was unanimously approved.

Dr. Erdelez presented the agenda for the meeting and it was accepted.

Graduate School Report

Dr. Justice announced that he had been elected to the Board of Directors for the Council of Graduate Schools. He indicated that Terrence Grus would talk next semester on Hobson’s Connect, Customer Relations Management software designed specifically for graduate recruiting. The Graduate School has partnered with the College of Business to purchase and begin implementation of Hobson’s Connect. Eventually the CRM system will be available to interested graduate programs across campus. In the long run, we hope to recruit greater numbers of quality students. Mr. Grus is also working with a Quality Improvement Project focused on graduate admissions across campus. A team composed of Graduate School staff and outstanding graduate contacts across campus are working together to optimize and improve the efficiency of the graduate admissions process. As a side note, Dr. Hart’s Department (Educational Leadership and Policy Analysis) is putting together a certificate on quality management.

Graduate Student Association

Ms. Thieman thanked those Senators who helped with the CVDoc workshop. She told the group that 45 students participated. The GSA has started working on the issue of student debt and is putting together a questionnaire and will bring back information to the Senate on their findings. The GSA has also discovered that students who are enrolled in less than 7 hours are not automatically enrolled in the Student Health Center. They are trying to get the information out to students so that students not automatically enrolled can decide to do so if they wish. Ms. Thieman indicated that this would be her last meeting as GSA President since elections for new officers would be held that night’s at the GSA meeting. Dr. Justice thanked Ms. Thieman for her participation for the past 1 ½ years.

Executive Committee Meeting Report

Dr. Erdelez indicated there had not been an EC meeting since the last GFS meeting. She indicated that the Executive Committee would be work on the formal review process for Dr. Justice next semester.

Standing Committee Reports

Dr. Snively indicated that the Academic Affairs Committee had reviewed seven courses and approved six. The committee felt one course needed more information with regard to syllabus. She also said that Drs. Justice, Erdelez, and herself had met with Brenda Selman on the new curriculum management/catalog project. A question was raised as to whether there was course
oversight after courses are approved. Dr. Justice indicated that there was no control after approval. That led to what have a syllabus submitted with the course proposal. It was indicated that the syllabus provided for review should be what is given to students who enroll in the courses, although faculty should always make sure to keep both content and course structure up to date.

University of Missouri Graduate Faculty Senate
Academic Affairs Committee Report - November 2012

Committee Members:
Dr. Samuel S. Cohen, Dr. James W. Endersby, Dr. Jeni Hart, Dr. Sanjeev Khanna, Dr. Earnest L. Perry
Dr. Carol A. Snively (Chair), and Dr. John H. Wigger, and Dr. Lisa A. Zanetti

Report:
A. Course Proposal Review:
The Academic Affairs Committee reviewed 7 complete course proposals (see list below). Six (6) course proposals were approved. In addition, 1 course is approved pending clarifications/changes to the original syllabi to clarify the assignments listed in the syllabus.

November 2012 Approved Courses (No changes are required):

<table>
<thead>
<tr>
<th>ARTS &amp; SCIENCES (1)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Black Studies Program</td>
<td>7877 Black Studies Abroad</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BUSINESS (1)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Management</td>
<td>8054 Entrepreneurship and Media of the Future</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GRADUATE SCHOOL (1)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Health</td>
<td>8420 Principles of Epidemiology</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HEALTH PROFESSIONS, MEDICINE, NURSING, &amp; HEALTH PROFESSIONS (3)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication Science &amp; Disorders</td>
<td>7050 Clinical Applications of Sign Language</td>
</tr>
<tr>
<td>Communication Science &amp; Disorders</td>
<td>8250 Clinical Methods in Speech-Language Pathology</td>
</tr>
<tr>
<td>Occupational Therapy</td>
<td>8999 OT Clinical Practice</td>
</tr>
</tbody>
</table>

Course Approved Pending Changes to Syllabi
Concern = Lack of clarity in submitted syllabus:

→ Journalism 7122 Fundamentals of Data Reporting
While a brief list of assignments is provided, there is little detail provided about the assignments. It appears that the assignments are primarily associated with learning how to use the computer program Excel. Is this correct? Please provide a description of the each course assignment, including the expectations related to length and content.

Submitted by:
Carol A. Snively MA, MSW, PhD
Chair, GFS Academic Affairs Committee

Dr. Valentynne indicated that the Awards Committee had received 11 nominations for Outstanding Faculty Mentor.
Unfinished Business

College of Engineering: Proposal for emphasis area in Nuclear Engineering

Dr. Erdelez announced that two groups had been invited to present their points of view on the proposed emphasis area. Each would have 10 minutes to present. The first group was Mark Prelas and Tushar Ghosh from the Nuclear Science and Engineering Institute. They stated that they did not believe the proposals had passed through an appropriate curriculum review process. Moreover, Drs. Ghosh and Prelas opposed the emphasis area proposals, saying that the current subject matter experts in NSEI did not participate in the curriculum development.

Dr. Gahl represented the College of Engineering. He explained the genesis of the proposal among Engineering faculty who are qualified in nuclear areas but not participating in NSEI. Dr. Gahl explained the structure of the proposed curriculum and the market for its graduates. He stated that NSEI faculty did not respond to invitation to participate in the curriculum development process.

A motion was made to not vote on the issue today and table it. No second. A motion and second were made for Executive Committee to examine the issues and provide recommendation to GFS. Other interested Senators were invited to attend EC meeting and participate in discussion. The motion was approved.

Genetics Area Program: Doctoral faculty criteria and appointment process

Dr. Erdelez indicated that the Genetics Area Program’s doctoral faculty criteria and appointment process was tabled until it could be determined if item 6 on the application violated the FERPA policy. The item was:

"List activities as major advisor for graduate students (MS and PhD) for the last 5 years. Please include all students who have entered your lab and indicate with an asterisk any that left before completing their degree with you. Indicate the reason for failure to complete the degree with you."

It was determined that the question was not a threat of FERPA and was for internal educational purposes. A motion and second were made to approve the Genetics Area Program Doctoral Faculty criteria. The motion was approved.

New Business

Fall Semester 2012 graduation list approval and selection of GFS faculty marshall

The list containing the proposed name of candidates for graduate degrees and certificates was passed around. A motion and second were made to approve the tentative list with the Graduate School having the right to revise the list as completion of degree requirements are certified. The motion was approved.

Dr. Bowles volunteered to be the Faculty Marshall at the December Graduate School Commencement Ceremony. [Dr. Bowles later had to decline and Michael Urban substituted.]

Graduate Certificate in Life Sciences Innovation and Entrepreneurship

Dr. Jerry Parker from the School of Medicine gave an overview of the Graduate Certificate. The certificate was put together by faculty in different area across the campus. The object of the certificate is to provide students with the ability to navigate the process of (a) discovering real-world problems that can be solved with life science technologies, (b) designing and inventing new products to address the identified problems, and (c) commercializing products and developing viable businesses as an engine for economic growth. A question was asked with regard to the name Life Sciences and Dr. Parker indicated that it is meant to be broader than just health sciences. A motion and second were made to approve the proposed graduate certificate in Life Sciences Innovation and Entrepreneurship. The motion was approved.

School of Nursing: Certificate and area name change
The Sinclair School of Nursing requested a change of the name of the MS(N), post-master's MS(N) certificate, and the DNP Adult Clinical Nurse Specialist area to Adult-Gerontology Clinical Nurse Specialist. The change was related to the implementation in the nursing profession of the APRN Consensus Guidelines in the advanced practice nursing areas. Also their national accrediting body, the Commission on Collegiate Nursing Education, recently passed new guidelines that require the Clinical Nurse Specialist area to include gerontology content and reflect that in all documents in order to maintain accreditation of their MSN and DNP programs. A motion and second were made to approve the name change from Adult Clinical Nurse Specialist to Adult-Gerontology Clinical Nurse Specialist. The motion was approved.

School of Journalism: MA in Journalism, proposal for 4 emphasis areas

The School of Journalism proposed four official emphasis areas for their online masters of arts in Journalism program. The four emphasis areas are: Media Management, Strategic Communication, Interactive Media, and Health Communication. It was noted that Dr. Alex Waigandt was contacted to insure that there were no concerns from the Health Promotion area and the area had no concerns. A motion and second were made to approve the four new proposed official emphasis for the School of Journalism’s online masters of arts program with the emphasis areas to be: Media Management, Strategic Communication, Interactive Media, and Health Communication. The motion was approved.

Requirements for students' satisfactory progress

Due to the lateness of the hour this item was tabled until the January GFS meeting.

GFS and Faculty Council Executive Committee December Meeting

Dr. Erdelez announced that the GFS and Faculty Council would meet December 11 at 3:30 pm in the Alumni Center.

Graduate Certificate in Energy Efficiency

As an Informational item Dr. Khanna gave an overview on a Graduate Certificate in Energy Efficiency. There will be four courses offered for the graduate certificate. He asked the Senators to read through the proposal to see if they had questions/concerns and get them to him before December 7.

Dr. Erdelez reminded the Senators that the next GFS meeting would be January 29. The meeting adjourned at 5:04 p.m.

Submitted by

Ruth Erwin
Graduate School