Minutes of the Meeting of the Graduate Faculty Senate
March 18, 2003

The meeting was called to order by Senate President Ronald Drobney at 3:30 p.m. in B234 Brady Commons.

Senators, and administrative representatives signed in: Ron Drobney, Vicki Rosser, Mark Fine, John Howe, Robert Johnson, Luis Occeña, Wayne Wanta, Andrew Clarke for Ruth MacDonald, Dan Willett, Dongchu Sun, Mark Kirk, James Groccia, and Ruth Erwin.

Senators, and administrative representatives not signed in: Karen Multon, Eva Szekely, Xinghe Wang, Bonnie Brennen, Linda Espinosa, Tushar Ghosh, Youssef Saab, Dan Longo, Hongchi Shi, Jennifer Luth (GSA), and Suzanne Ortega

A motion and second were made to approve the minutes of the February 25, 2003. The motion was approved.

Action Items

General Policies for Doctoral Faculty

A motion and second were made to approve the recently amended draft of the General Policies for Doctoral Faculty. Two minor corrections were noted and made prior to approval of the policy statement.

Doctoral Faculty Representation on Doctoral Committees

Dr. Drobney indicated that he had polled the Directors of Graduate Studies regarding the proposed increase in the number of Doctoral Faculty that were required to participate as members of a doctoral committee. He had received responses from 22 DGS’s and the majority were in favor of the new requirement. A motion and second were made that all doctoral committees contain a minimum of two (2) members of the Doctoral Faculty. These two (2) members will include the committee chair and when possible, the external member of the committee. Discussion followed. The motion was approved. This requirement will become effective Fall Semester 2003.

Electronic Submission of Theses through UMI/Proquest

Dr. Drobney also polled the Directors of Graduate Studies regarding having an electronic submission of theses to the Graduate School instead of the paper copies of the theses. The Library had requested this change due to storage space. Of the DGS’s who responded to Dr. Drobney’s poll, the majority supported the change. A motion and second were made to approve a policy requiring the electronic submission of Masters theses and their abstraction through UMI/Proquest. Discussion followed. The format for submission of masters theses will be the same format students use for doctoral dissertations. Departments can continue to require students to submit a hard copy of the thesis to the department. The motion was approved with Fall Semester 2003 as being the date the Graduate School will no longer accept paper copies of thesis.

Policy Prohibiting Full-time Nonregular Faculty from Earning a Terminal Degree in the Department in Which They Hold Their Appointment

Dr. Drobney said that a departmental representative had requested that the Graduate Faculty Senate consider the appropriateness of allowing full-time nonregular faculty members to earn terminal degrees in the department in which they hold their appointment. Discussion followed on pros and cons on this issue. It was decided to table this issue until the next meeting when Dr. Ortega could attend.
Report from Graduate School

Dr. Groccia announced that there were 110 fellowship nominations this year. Sixteen faculty members served as review panelists. Dr. Groccia indicated that 53 fellowships were awarded and there were five alternates. He indicated that the numbers of awards were down this year because even though the funding for the earmarked (GO dollars) fellowships are stable the endowment account revenue was lower due to the economy. Dr. Groccia indicated that if all the awardees accept the Graduate School would have overexpended the accounts. He indicated that the Graduate School in the past has had a 60% acceptance rate of fellowship awards. Dr. Sun indicated that this year it may be harder for international students to get a visa and the acceptance rate may be different. Dr. Sun also encouraged the Graduate School to either have an organizational meeting prior to receipt of application materials by the review panels to explain the ranking system or to provide a document explaining the ranking system and how the numerical scales used in ranking applicants are derived.

Other Business

Dr. Willelt indicated that he would like to have the GFS discuss whether the GRE should be a required item for admission to the Graduate School. Dr. Drobbeny indicated that it would be placed on a future agenda.

The meeting adjourned at 4:15 p.m.

Recorded by,

Ruth Erwin
Administrative Associate I
Suzanne Ortega
Vice Provost for Advanced Studies and
Dean of the Graduate School

GENERAL POLICIES FOR DOCTORAL FACULTY

The following policies have been approved for adoption by the Graduate Faculty Senate on February 25, 2003 and supercede previous policies enacted on September 16, 1996 and March 9, 1978.

General Criteria for Doctoral Faculty Membership

1. The applicant must possess an earned doctorate. Exceptions may be made for cases in which the candidate has demonstrated the equivalent of a doctorate in professional achievement. Petitions for substitution of professional achievement shall require approval by the Executive Committee of the Graduate Faculty Senate.

2. During the past 5 years the applicant shall have published books, articles in refereed journals of national repute or shown other evidence of scholarly activity no less than that established by departmental standards.

3. The applicant's recent participation in directing theses and dissertations, in graduate teaching, and other scholarly activities shall be important considerations.

Procedures for Membership in the Doctoral Faculty

Initial Membership - Nominations for initial membership in the doctoral faculty shall be made in accordance with the protocol approved by the Graduate Faculty Senate on 2/27/02 as follows. Recommendations for appointment are made by vote of the departmental doctoral faculty. These recommendations are subsequently reviewed for conformance to departmental standards for doctoral faculty by the Vice Provost for Advanced Studies and Dean of the Graduate School. This
review will result in either a recommendation for approval or postponement until requirements are met. In cases where postponement is recommended, the Graduate Faculty Senate Executive Committee will be asked to assist in the review.

Faculty From Departments Without Doctoral Degree Programs – Faculty from departments that do not award doctoral degrees can attain Doctoral Faculty status by petitioning for affiliation with a doctoral degree granting program in a related discipline. Doctoral faculty from the affiliated program will provide the nomination for initial membership and serve as the reviewing body for renewal. In the event that affiliation with an appropriate doctoral degree granting department can not be made, the Executive Committee of the Graduate Faculty Senate will serve as the nominating and renewal entity.

Transfer of Doctoral Faculty Status – Doctoral faculty members transferring from any department or campus within the University of Missouri system to the University of Missouri-Columbia campus shall retain and be accorded the full status of their current Doctoral faculty appointments.

Renewal of Doctoral Faculty Status

1. The criteria to be utilized for renewal will be the criteria currently in effect for new Doctoral Faculty applicants.

2. All persons seeking reappointment will be required to submit a summary of relevant activities in the format required by the department/degree program.

3. Activity summaries will be reviewed and endorsed or rejected by the doctoral faculty in the candidate's department/degree program.

4. Procedures for renewal:
   a. Notification to departments or programs of faculty to be reviewed by the Graduate School
   b. Completion of the summary of activities by the reviewee.
   c. Review and recommendation by doctoral faculty in the department/degree program
   d. Submission of the recommendation to the Vice Provost for Advanced Studies and Dean of the Graduate School for review. In the event of a negative decision, an appeal or a recommendation that does not appear to be consistent with the stated guidelines for the department/degree program, the applicant's file will be sent to the Executive Committee for review and disposition.
   e. Department Chair and applicants of the decision